



Celebration of Local Flavours - "Market Day"

Saturday 29th July 2023 - 9:30-3:00pm

Submit your completed form **by Friday 12th of May 2023** to be considered for this opportunity. There will be a limited number of stalls available in 2023.

POST: PO Box 1264, Warwick QLD 4370 or email: logistics@jumpersandjazz.com.au

Jumpers and Jazz in July warms up the streets of Warwick with fantastic tree sculptures, yarn bombing, inspirational music and fine foods. This year, Stroll & Swing on Palmerin will again feature **Celebration of Local Flavours - "Market Day"** – an opportunity for the Southern Downs and neighbouring regions' primary producers and boutique/cottage industry vendors to showcase their **direct-market** goods. You are invited to prepare and sell your produce to enable visitors to enjoy a first hand experience of your local flavour. All with a backdrop of FREE live jazz stages.

This year's event will include a ticketed "long table lunch" where visitors are able to enjoy a menu prepared by qualified chefs that showcases the local produce around the Southern Downs region. In addition to the ticketed lunch event, there will be a "**market place**" section dedicated to local producers who wish to showcase and sell their own products to the visitors. With up to 10,000 people walking past your stall on the day, it is a perfect opportunity to meet potential customers and provide them with a taste of what you can offer today and into the future.

There will be a prize draw for a "local produce basket" - (valued at \$400.00) for our visitors to enter. Your stall will be provided with prize entry forms. Visitors will then be provided with your contact details after the event so they can continue ordering your products directly.

In 2023 we want to provide 2 options for stall holders:

1. Sole-operator stalls - A single food/producer represents only their food/product.
2. Co-op stalls (fees stay the same) - Join with other producers to represent your food/products under one market stall (co-op stalls must be manned in shifts for the entire duration of the market 9am-3pm. You are responsible to find your own co-op).

STALL FEES:

3 x 3m stall: \$70 (plus GST)	6 x 3 Stall \$100 (plus GST)
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We encourage licensed vendors who grow or use local produce in their product to apply to join us to celebrate local flavours. Whether you sweeten our lives with honey, make spreads for our breakfast toast, condiments and oils for cooking or wherever your 'creative' takes you... we would invite you to join us on the day.

Terminology:

Local: food grown/produced in Southern Downs Region

Regional: food grown in neighbouring regions surrounding
Southern Downs

ON THE DAY

- Bump in any time from 6am. All vehicles must be unloaded and removed **by 8.00am.**
- The event finishes at **3.00pm** – all stallholders are required to stay for the entire day.
- Details of a designated parking area for stallholder vehicles will be advised.
- Set up times, site maps and all the details you will need to make this a successful day will be forwarded once your application has been accepted
- 3m x 3m and 6m x 3m sites will be available. Larger sites for e.g. food trucks are also available.

YOUR RESPONSIBILITIES

- Public Liability Insurance – Stall holders are required to have their own Public Liability insurance. A copy of your certificate of currency is required at the time of application.
- Food Licence – if your business holds a current food licence, please attach a current copy with your stallholder application. If you are an 'outside of our region' vendor, please check with our local council as you may be required to acquire a food licence from Southern Downs Regional Council.
- Temporary Food Licences – are available from the Environmental Services Department of the Southern Downs Regional Council, and a copy will be required at time of submitting a vendor application.

<https://www.sdrc.qld.gov.au/payments--services/forms--permits--licences/permits-licences>

- As we are not sure if any COVID requirements will be needed in July, we will keep you informed as to current standards and requirements once we have been advised. It is also your personal responsibility as a vendor to ensure you keep yourself abreast of all current requirements and ensure you meet all the requirements by QLD Health.
- Power – Please indicate in detail the number and type of power outlets required (as outlets are limited). Extension cords may be necessary and **must be provided by stallholders and must be tagged and tested. (Up to 30 metres may be required)**
- Gas and electrical equipment must be safety checked prior to the event. Certificates

must be available for viewing if requested by festival organisers.

- Position – The Celebration of Local Flavours was relocated to the northern end of Palmerin Street in 2022 giving us access to Leslie Park. This worked very well and we will be placing the event in the block between Fitzroy and Albert Streets (in Palmerin Street and Leslie Park again in 2023). There will be a dedicated section (outside the ticketed space) in Palmerin Street for market stallholders. A detailed site plan will be available prior to the event.
- Vehicles – all vehicles must be removed from Palmerin Street **by 8.00am**, except for refrigeration vehicles that have been previously arranged. Be mindful of visitors to the event – advice on parking options will be provided upon acceptance of your registration.

*Stallholder requirements – Stallholders are responsible to provide all you need to offer a successful stand at this event – including but not limited to shade/gazebo, chairs, tables, water, stands, signage, displays and electrical equipment including safety mats to cover extension cords, hand washing facilities/products. **It is encouraged to add some colour to your stall with some yarnbombing if you can.***

Acceptance will be dependent on suitability and ability to meet the criteria listed at the beginning of the form.. Should you be successful with your application, you will be advised by the **1st of June** and **an invoice will be issued with a due date for payment prior to the event to secure your position.**

Application Checklist:

- Read this document carefully to ensure you will comply with event requirements
- Complete Application Form
- Attach copy of the following documents to this application form:-
- Relevant food licenses
- Certificate of currency for Public Liability Insurance
- COVID Safety Checklist and Compliance Certificate (if relevant)

STALL HOLDER APPLICATION: CELEBRATION OF LOCAL FLAVOURS 2023

**** one form per producer is required - applies to co-op stalls also ****

Contact Name			
Business Name			
Postal Address			
Phone		Email	
Event Contact Phone Number	(person attending the event)		

Public Liability Insurance Insurer Name	Policy Number	Policy Expiry Date

Would you like your food/product to be considered for the “Local produce basket” Prize

Draw?

Yes

No

If yes, what food/product would you like to donate?

Do you have any specific requirements to enable you to deliver your services most effectively?

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INDEMNITY:

I/We indemnify the Jumpers and Jazz in July Inc organisers from all loss and damage caused to any person or property caused by the act/omission whether negligence or otherwise of the vendor, including the vendor, employer, servant or agents, caused or contributed by the act or omission of the vendor.

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Name of Vendor

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Signature of Vendor

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Name of Witness

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Signature of Witness

.....

Date

**** continued over page ****



STALL DETAILS (one per stall - only one required for co-op stalls)

1. Is this a Co-op stall application?

Yes

No

If yes, which producers?

2. What size Stall do you require (tick one)?

Stall size	(tick)
3 metre x 3 metre	
6 metre x 3 metre	

Other – please specify below

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3. Do you require power (please tick one)?

Yes

No

	If yes...How many outlets?
10 amp	
15 amp	

4. Will you be bringing a refrigeration vehicle (please tick one)?

Yes (if yes, please specify below)

No

Vehicle Width?	Vehicle Length?

Further information may be supplied (up to 100 words) to assist us to assess eligibility and provide a more detailed promotion of your product. Please provide links to Website, Facebook and other social media platforms if you have them. Successful stallholders will be offered an opportunity to provide a bio that will be uploaded to our festival website in association with this event. (Please attach)